**CHINQUAPIN ORGANIC GARDENS ADVISORY BOARD MEETING**

**Tuesday, January 21, 2020 MINUTES**

**1**.      Call to order at 7:05p.m. Attending: Meeting Convener and newly elected 2020 board member Julie Le. 2019-20 Board Members: Anne Saul, Kathryn Long, Richard Dorrier. Newly elected 2020 board member Ed Mensh, Chief of Parks Operations Oscar Mendoza. Gardeners attending: Elizabeth Charles. Absent: 2019 Board members Brad Kukuk, Mark Condon, Lori Hartmann, Catherine Hillard.

**2**.      Appointment of note taker for tonight's meeting: Anne Saul

**3**.      Review and Approval of Minutes: Motion by Richard Dorrier, seconded by Kathryn Long, to approve board minutes of December 10, 2019. PASSED.

**4**. Comments from Oscar Mendoza: Oscar reported that the position for the person to replace Suzanne Bouchard would be posted this week and that interviews would take place in February. He said that the job description was revised to focus more on contract management and less on planning, and that it was decided not to hire anyone until the first quarter of the year.

**5.** Formation of new board: Current board members Richard Dorrier, Kathryn Long and Anne Saul nominated and approved Julie Le and Ed Mensh for board membership. According to the bylaws, other board members can be nominated and approved throughout the season, and current board members will seek out interested gardeners.

**5**. Adoption of Advisory Board Bylaws: Motion by Julie Le, second by Ed Mensh to approve the new bylaws as amended. PASSED.

**6**. Nomination of officers: Richard Dorrier was nominated for Chairman by Anne Saul, second by Kathryn Long. Anne Saul was nominated for Vice Chair by Richard Dorrier, second by Julie Le. Anne also asked Julie if she would be interested in standing for vice chair; Julie said she would think about it. Anne agreed to talk to Lori Hartmann about standing for Secretary/Treasurer. Also as previously agreed, nominations for board offices will remain open until the February 18 meeting.

**7**. Ad Hoc positions:

**a**. Fund-raising: Julie Le and Kathryn Long agreed to head up fund-raising efforts. Julie reported that $176 was raised at the Vola’s fundraiser on Jan. 14. All agreed to come up with more ideas for fund-raising – especially at the Spring Social and Summer Picnic.

**b**. Picnic and Spring Social planning: Elizabeth Charles agreed to take over picnic and spring social planning. Oscar said he would arrange for city council member invitations through the city clerk’s office as well as help Elizabeth reserve the pavilion for both events. The board set the Spring Social for April 18 and the picnic for August 15, assuming the pavilion is available.

**c**. Social media: Anne will confirm that Michele Late is willing to continue managing the website and Facebook page. Elizabeth said she could set up a google group mailing list so that gardeners could communicate with one another directly. All agreed this would be particularly helpful for a gardener needing help with watering, etc.

**d**. Volunteering: Kathryn said she would consider taking over the plot marker replacement project. Richard and Anne agreed to talk to Mark Condon about continuing to oversee Grove maintenance and mowing.

**7**. It was agreed that Richard would serve as convener at the February 18 meeting until the new officers are elected.

**8.** The meeting was adjourned at 8:30 pm.

   **Calendar:**

**Date:**  **Agenda:**

 Feb. 18, 2020 Board leadership election

 April 18, 2020 Spring Social

 August 15, 2020 Annual Picnic