

CHINQUAPIN ORGANIC GARDENS ADVISORY BOARD MEETING

Tuesday, December 10, 2019 MINUTES

1. Call to order at 7:02 p.m. Attending: Meeting Convener Julie Le. Board Members: Anne Saul, Kathryn Long, Richard Dorrier. Absent: Board members Brad Kukuk, Mark Condon, Lori Hartmann, Catherine Hillard and interim city liaison Oscar Mendoza. Gardeners attending: Glenna Winnie, Ed Mensh,
 2. Appointment of note taker for tonight's meeting: Anne Saul
 3. Review and Approval of Minutes: Motion by Anne Saul, seconded by Kathryn Long, to approve board minutes of November 19, 2019. PASSED.
 4. Monitoring Report: Monitoring coordinator Anne Saul reported that at the Dec. 7, 2019 monitoring session, which focused on end-of-season cleanup, 113 of the 158 active plots (18 plots are vacant) had no violations. Of the remaining plots, 25 were cited for inadequate cleanup, 27 for weeds and 8 for lack of path maintenance.
 5. Proposed by-laws: Richard Dorrier reviewed proposed bylaws he compiled based on samples from other city boards and Dale Street Gardens. (The proposed bylaws were distributed to the board prior to the meeting.) Richard stated that the focus of the proposed bylaws was on setting criteria for board membership, board meetings, board leadership and amending the bylaws as responsibilities for garden operations are covered by the RCPA regulations and the RCPA/Chinquapin Board Memorandum of Understanding. Those present at the meeting agreed to the following changes to the proposed document:
Section III BOARD MEMBERSHIP: 1. a. iii. Change meeting attendance from a minimum of 6 meetings to a minimum of 50% of the scheduled meetings to be consistent with Section II 5. Attendance a.
Section III, 2 Number of Members: changes from a minimum of 4 and maximum of 8 to a minimum of 5 (to avoid tie votes) and no maximum (to encourage new members).
(There was some discussion about requiring more of board members beyond meeting attendance and the 4 hours volunteer work as some board members have only attended meetings — for which they get volunteer credit — and have done little to interact with the garden community. It was decided that this should be a discussion for the new board, which hopefully would be comprised of involved gardeners, and that additional requirements should not be included in the bylaws.)
Section IV BOARD LEADERSHIP: 2. a. Chair. Remove vi. regarding managing the checking account to avoid any appearance of a conflict of interest as the Chair has overall responsibility for fundraising and financial contributions, and substituting language that covers those responsibilities.
 2. c. Secretary: change to Secretary/Treasurer and transfer responsibility for managing the checking account from chair to this position.
 3. Election of officers: Change Elections are made based on a majority vote of the Board to a majority vote of Board Members at the elections meeting.
 4. Ad Hoc Roles a. Add vi. Others as needed to provide for additional roles
- Absent a chair and vice chair with the resignations of Marlin Lord and Kathryn Brown, it was decided that there would be a general board election at January, after which the bylaws would be voted on and adopted, and that the officers election would follow in February so that the new board members would have time to decide if they wanted to stand for an office or nominate another board member. Current board members and gardeners who have attended meetings and expressed an interest in becoming involved in the Gardens will be contacted see if they would like to stand for board election. Julie Le agreed to serve as convener at the January 21 meeting until the new board is elected.
6. Jan. 14 fundraiser: Julie Le reported that she would send a flyer advertising the Jan. 14 fundraiser at Vola's to Anne for distribution to all gardeners in addition to sending to Michele Late to post on the Facebook page. Additional reminders will be sent out in early January and on the day of the event.

7. New business: Julie asked if the Gardens organization was set up as a 501(c) if it is to be collecting funds from fundraising. Told it was not, it was decided that should be discussed by the new board once elected.

8. The meeting was adjourned at 8:30 pm. (**MOTION by Anne Saul, seconded by Richard Dorrier. PASSED**)

Calendar:

Date:
Jan. 21, 2020
Feb. 18, 2020

Agenda:
Board election; by-laws adoption
Board leadership election